



Examination Officer, Supervision Examination Unit

Job role

The purpose of this role is to assist with the successful delivery of the Jersey Financial Services Commission's (JFSC) supervision examination programme, within agreed quality standards, deadlines and budgets.

The Examination Officer is also responsible for supporting the JFSC in meeting its guiding principles of:

- › Reducing risk to the public of financial loss due to dishonesty, incompetence, malpractice or the financial unsoundness of financial service providers
- › Protecting and enhancing the reputation and integrity of Jersey in commercial and financial matters
- › Safeguarding the best economic interests of Jersey
- › Countering financial crime both in Jersey and elsewhere.

Position type

- › Permanent contract
- › 37 hours per week
- › Reporting to Senior Manager, Supervision Examination Unit.

Team/Division

The Supervision Examination Unit is a part of the Supervision division.

Your role and responsibilities

- › Supports the team in ensuring that all examinations are planned and conducted in line with the agreed methodology
- › Supports the team in ensuring that all examination processes are clearly mapped, documented and maintained

- › Works to agreed Supervision examination programme objectives, within agreed deadlines
- › Adopts a risk-based approach to focus on key Supervision examination programme priorities
- › Assists in ensuring relevant stakeholders (internal and external) are kept adequately informed throughout the examination process
- › Contributes to the ongoing development of the function and methodology
- › Shares knowledge and experience with colleagues to help continuous improvement
- › Contributes to JFSC projects and the implementation of related changes.

For this role you will need

- › Some knowledge of relevant financial services
- › Understanding of risks and how they are managed in the financial services industry
- › Ability to meet deadlines and balance competing priorities
- › Strong planning and organisational abilities
- › Strong interpersonal, communication and problem solving skills, with a can do attitude
- › Ability to identify solutions and deliver successful outcomes
- › Proactive interest in self-development and willingness to work towards a relevant professional qualification (if not currently held)
- › A focused, disciplined, approach to work, accepting no less than best in class outcomes
- › Ability to act on own initiative and be dependable.



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+44 (0)1534 822000



PO BOX 267, 14-18 Castle Street,
St Helier, Jersey JE4 8TP

To apply for any vacancies at the JFSC, submit an application form along with your CV to careers@jerseyfsc.org