



- Role:** Director of Finance and Operational Controls
- Reports to:** Chief Operating Officer
- Purpose of the role:** To provide strategic leadership for the Jersey Financial Services Commission's (JFSC) finances, management of operational risks, and continuous improvement of operational controls, processes and data structure.

Key deliverables and accountabilities:

- › Oversight of the Finance and Operational Controls Teams.

Finance

- › Designs and oversees of the JFSC's strategic financial plans in light of its broader strategic roadmap, key work streams, and ongoing operations
- › Manages the JFSC's fee setting and consultation processes to ensure that appropriate fee levels are maintained in line with the JFSC's needs and those of the wider finance industry
- › Guides the Financial Controller in the management of the JFSC's finances and leads the audit process
- › Acts as primary point of contact for the Audit Committee.

Operational Controls

- › Manages the JFSC's continuous improvement framework to ensure effective assessment and improvement of key operational controls as part of the organisational resilience programme
- › Ensures seamless collaboration with the Risk Officer to ensure any identified control deficiencies are reported to the Risk Committee
- › Oversees resultant action plans to ensure timely and effective remediation of issues by relevant risk owners with the support of the Operational Controls team
- › Oversees the governance of the JFSC's strategic projects
- › Provides reporting to the Executive Board, Risks Management Strategy Committee and Risk Committee
- › Manages the Operational Controls team to ensure that appropriate support and guidance is provided to project sponsors and risk owners / remediation teams with particular focus on:
 - › Optimisation of processes and data structure
 - › Effective project sponsorship and governance
 - › Effective policy and procedures and the management of such
- › Champions the ongoing development of enhancements to processes and reporting, working closely with the relevant process owners.

Knowledge and experience:

- › The post holder will hold a recognised accountancy qualification (e.g. ACA or ACCA) and have a minimum of five years post qualification experience
- › Experience in audit and risk is essential

- › A solid understanding of the importance of sound data architecture and experience in evolving business practices to secure an effective data structure
- › Strong experience in overseeing project governance and process improvement
- › Strong knowledge of data protection rules, regulations and legislation.

Other significant role requirements:

- › Strong communication skills, both written and verbal
- › Self-motivated
- › Good political and strategic awareness
- › Strong interpersonal skills and adept at securing cross-divisional collaboration
- › Highly developed management and team leadership skills
- › Strong analytical and problem solving capabilities.

Critical competencies:

- › Achieving Excellence (Strategic)
- › Communicating Effectively (Advanced)
- › Demonstrates Regulatory and Financial Expertise (Advanced)
- › Planning and Organising (Strategic)
- › Teamwork (Advanced)
- › Leadership (Advanced)
- › Coaching and Mentoring (Advanced).