



Role:	Senior Manager, Financial Examination Unit (FCEU or Unit)
Reports to:	Head of Examinations Unit
Grade:	7 (£60,000-£90,000)
Hours:	37 hours per week
Purpose of the role:	To advise, assist and conduct the day-to-day management of the FCEU. Continuing to build best practice in financial crime regulatory capacity through the successful delivery of the Jersey Financial Services Commission's (JFSC) Supervision Examination Plan. This relates to financial crime risk ¹ controls at Financial Institutions (FIs) and DNFBPs to ensure standards set by international assessors are met.

Key Deliverables & Accountabilities:

Line Management

- › Manages, develops and coaches staff within the FCEU ensuring the JFSC's Performance Management Framework is fully adhered to
- › Oversees Unit activities to monitor and ensure agreed quality standards of output are met (in accordance with the FCEU examination methodology)

Delivery of FCEU Examination Methodology

- › Ensures each examination has clear objectives, scope, roles, responsibilities and assignment plans
- › Supports the FCEU to achieve agreed objectives, within agreed deadlines
- › Monitors pre and post FCEU examination progress, making adjustments to bring it back on track if necessary
- › Co-ordinates and oversees examination outputs (such as examination draft and final reports)
- › Ensures examination documentation is completed in accordance with agreed standards
- › Provides relevant stakeholders are kept adequately informed throughout the process
- › Responsible for examination findings that are clearly communicated and can be adequately substantiated with evidence
- › Ensures that the full scope of the examination is covered/deviations justified and documented
- › Ensures that closing routines are completed
- › Contributes positively to improving industry standards by sharing good practices and drafting guidance
- › Contributes positively to the ongoing development of the Unit
- › Shares knowledge and experience with colleagues to help continuous improvement
- › Ensures that Industry trends are identified and shared appropriately
- › Contributes to JFSC projects and the implementation of related changes.

¹ Financial Crime Risks to include Money Laundering, Terrorist Financing and targeted financial sanctions.

Critical Competencies:

- › Achieving Excellence (Advanced)
- › Communicating Effectively (Advanced)
- › Demonstrates Expertise (Advanced)
- › Planning and Organising (Advanced)
- › Judgment & Decision Making (Advanced)
- › Teamwork (Advanced)
- › Leadership (Intermediate)
- › Coaching and Mentoring (Intermediate).

Knowledge and experience:

- › Highly developed management skills
- › Strong stakeholder management skills (Internal/External)
- › A strong background in financial services with highly detailed and developed practical experience and understanding of financial crime risks and the application of relevant controls
- › A good understanding of regulatory risk and/or audit processes would be an advantage
- › An internationally recognised qualification in the understanding of financial crime risks and the application of relevant controls is desirable, but not a pre-requisite based on relevant knowledge and experience
- › Strong analytical, questioning and tenacious investigative skills
- › Exceptional interpersonal and communication skills
- › Ability to write clearly and succinctly and report findings with impact
- › Understanding of risks and how they are managed in the financial services industry
- › Proven track record of working within a team and delivering against challenging objectives
- › Confident in public speaking.

Other significant role requirements:

- › Proactive interest in self-development, to include obtaining relevant professional qualification if none currently held
- › Extremely self-motivated, with significant drive, energy and personal commitment to delivering successful outcomes
- › A champion of teamwork, and an effective team player
- › Shows resilience, responds positively when dealing with challenges, competing priorities, and proactively supports change
- › Ability to reconcile conflicting viewpoints
- › A focused, highly dependable, reliable, disciplined approach to work, accepting no less than best in class outcomes
- › Dependable, reliable, and acts on own initiative
- › Strong planning and co-ordination abilities.